

Terms and conditions

Registration, Cancellation policy and Insurance – Live events

Registration fee

1. The registration fee includes coffee breaks, lunches and a social dinner
2. Deadline for the payment of the course registration fee is fixed for each course.
3. Once the fixed deadline is over ESSO will release all unpaid places and will offer them to candidates in the waiting list

Cancellation policy

1. **In case participants cancel their participation in a course:**
 - a. ESSO will reimburse the course registration fee minus 15% administration fee or transfer* it to next course edition (or to another course providing the registration fee is the same or higher) if cancellation is **until 30 days before the course starts**
 - b. ESSO will reimburse the course registration fee minus 30% administration fee or transfer it to next course edition (or to another course providing the registration fee is the same or higher) if cancellation is **less than 30 days before the course starts and only if another candidate can take the place that has been released.**
 - c. ESSO will not reimburse or transfer the course registration fee for any reason if cancellation is **less than 30 days before the course starts and there is no other candidate able to take the place that has been released.**

2. **If ESSO is forced to cancel the course for an unforeseen reason:**

ESSO reserves the right to cancel the course for any circumstance beyond its reasonable control, which prevents or impedes the realisation of the event. This includes but is not limited to any occurrence of “force majeure” such as government action, war or hostilities, riot or civil commotion, plague or other epidemic such as SARS, bird flu, earthquake, flood, hurricane, cyclone, fire or other natural physical disaster, explosion, accident or breakdown, strike, lack of the usual means of transportation or terrorism. ESSO shall not be liable for any direct or indirect, incidental or consequential, punitive or exemplary damages, losses, expenditures or any other inconveniences or costs caused by such cancellation.

ESSO will refund the full course registration fee to the participants or, following participants’ approval, will transfer the registration fee to the new course dates - if the course is postponed - or to the next year course. **However, participants’ travel, accommodation and all related costs will not be reimbursed.**

*Transfer of registration fee is only possible once.

Insurance

ESSO does not accept liability for individual medical, travel or personal insurance. Participants are strongly advised to take out their own personal insurance policies.